

Tri-County LEAGUE BY-LAWS

Revised 5/2024

The intent of the Tri-County Swim League is not to create Olympic swimmers and divers, but rather to maintain a healthy spirit and to establish pride in all participants and love for the sport.

In all cases, Safe Sport must be reviewed and used by coaches and explained to participants and parents for the safety of the athletes.

<https://www.usaswimming.org/safe-sport#:~:text=USA%20Swimming's%20Safe%20Sport%20program,%3B%20training%20and%20education%3B%20monitoring%2C>

Section A--GENERAL

1. The league board shall meet as often as necessary prior to the swim season. There shall be a meeting held as soon as possible at the conclusion of the swim season. Spring meeting will take place the second week of March, the exact date to be determined at the August end of season meeting by the league board.
2. Each team is required to have **two** voting representatives at all meetings. Coaches are strongly encouraged to attend all league meetings and **meetings are mandatory. Without team representation at a meeting, that team representation forfeits all voting and decision making rights.**
3. The league shall conduct its business following a simplified parliamentary procedure based on the most recent version of *The Standard Code of Parliamentary Procedure*.
4. Each pool will strive to start all meets on time, not to start before the conclusion of the dive meet. Warm ups will start at 6:00 pm - pools can warm up during diving. If not, warm - ups will begin immediately after the conclusion of the dive meet.
5. The only legitimate reason to cancel a scheduled meet is for bad weather, pool conditions, or unforeseen circumstances. Cancellation will be by mutual agreement of both coaches **but** can be initiated by the pool manager in the case of bad weather or unforeseen circumstances.
Meet
canceling due to bad weather prior to the traveling team arriving at the pool will be the call of the home team and a phone call will be made to the head coach prior to the away team's arrival. If bad weather occurs during the meet at least half way through the meet, both Coaches will make the call to conclude the meet. Scores will be calculated before the teams leave the pool and a decision will be made if a rainout make-up day will be scheduled.
6. The date, time, and place of league meets will be determined at the March beginning of season meetings and championships shall be decided by a vote of the board during the end of season August meeting.

7. June 1 is the deadline for age-group cutoff. Qualification for the 15 and over age group shall be determined by the age of the swimmer on June 1 each year. High school graduates reaching their 19th birthday during the competition year shall be entitled to compete in the age group for that season only. Early graduates may swim during the summer following the graduation of their high school class. A participant may swim up in an event but may not compete in the same event in different age groups. **Be sure to enter the 15-18 age group as 15-Over in Team and Meet Manager for swimmers to be eligible.

8. The meet referee and the two coaches will determine fair play. In case of an unresolved problem, the league president shall be notified within a reasonable time following the meet and shall, at the earliest convenience, call a protest board consisting of one voting member (preferably the head coach) from each team other than the two teams involved in the controversy. The opposing coaches and the meet referee and/or starter must be present to supply the facts. The president of the league will chair the committee unless he is directly involved in the protest, then the vice president will take the chair. The chair will vote only to break a tie. Secret ballot will be used.

9. In order to swim or dive in the league championships, swimmers must participate in at least two league meets prior to the championships. The coaches are honor bound to see that this requirement is met. Exceptions must be ruled on by the eligibility committee made up of the coach of the teams not requesting the special consideration. **The Pentathlon is not considered a league meet.

10. The eligibility of participating swimmers is as follows:

A. Private Clubs: To participate on the swim/dive team of a private club, the swimmer must be a member of the club, a member of a family who holds a membership in the club, or be eligible for membership privileges through employment or other pool stipulations. A membership eligibility statement must be filed with the league by each club prior to May 1.

B. Municipal Pools: To participate on the swim/dive team of a municipal pool, the swimmer must be a member of the pool or reside within the boundaries of the tax structure which supports the pool. Employees who meet these requirements are eligible.

C. Any eligibility dispute will be reviewed within 10 days after the committee receives a written or verbal request from a team, coach, or voting parent representative of the team. The committee's decision will be the final word on requests made between May 1 through the league championship meet. An appeal may be filed with the league regarding decisions made during the off season. The appeal will be reviewed at a regular meeting or, if necessary, a special meeting of the league board prior to May 1.

11. The Tri-County Swim League is a summer league whose teams are required to compete in both swimming and diving.

12. A board established membership fee is collected from each team annually to cover expenses of the league. League fees will be determined and approved at the March meeting prior to the season.

13. Each team must attempt to swim all meets as scheduled by the league.
14. The official **USA Swimming** rulebook for swimming will govern all problems not clarified by these By-laws. The USA rulebook for diving will govern all problems not clarified by these By-laws. In all cases, league rules supersede **USA Swimming** or USA rules. <https://www.usaswimming.org/officials/rules-regulations>
15. Any relay team must include at least two swimmers who are of the same age as the group they are competing. A full four-person relay cannot be composed of all swimmers out of their age group.
16. Each swimmer may participate in no more than three individual events and two relay events.
17. Once a swimmer has swum up in an age group for an individual event, they must swim up for all individual events.
18. Once a swimmer has swum up in an age group for relay events, they must swim up for all relay events.
19. In all events girls will compete first and then boys.

Section B--DUAL MEET SWIMMING

1. The home team will swim in even-numbered lanes, and the visiting team will swim in the odd-numbered lanes.
2. Heat sheet copies will be provided to the visiting teams by the home team. Enough copies must be provided to cover all of the visiting team coaches prior to the start of warm ups.
3. All swimmers entered in an event are swimming for score. Scoring will be **7, 5, 4, 3, 2, 1 for individual events** and scoring **10, 6, 2 for relay events**. 8/6 lane pools keep all above scores/4 lane pools drop off the 2 and 1 points from the above point tally.
 - A. Extra heats will be swum for exhibition only. If the home team plans to run exhibition heats, the visiting coach **MUST** be notified at least 24 hours prior to the meet. No more than one heat of Free and Medley relays and Individual medleys can be added to a meet as agreed upon by coaches.
 - C. Exhibition heats always follow regular heats.
4. A TM file with entries is strongly suggested to be submitted **by 2:00pm** the day of the meet unless arrangements are made between coaches.
5. For swimmers age and eligibility requirements, refer to Section A.
6. The home team is responsible for organizing all workers.

7. A minimum number of workers are required to work at each meet. It is required that the Visiting Team will need to provide 2 Officials = 1 Touch and Turn and 1 Stroke Judge, and then 1 timer per lane depends on the number of lanes at every away meet.

OFFICIALS/WORKERS NEEDED TO RUN A MEET

ONE (1) Meet Referee/Starter

This person will be the coaches' and officials' contact for any questions or problems arising during the meet.

ONE (1) Announcer (optional)

THREE (3) Timers per lane or 1 timer and one backup timer for pools with automatic timing. ONE (1) Timer at each lane must be from the opposing team.

ONE (1) Recorder per lane (may also serve as a timer)

FOUR Judges - (2) Stroke Judges (one on each side of the pool) (2) Turn Judges (diving the pool on end) Visiting team must provide one stroke and one turn judge.

ONE (1) Runner

Runners may not duplicate as Stroke Judges, but may be responsible for the relay takeoffs. These judges are responsible for what is on the wall. Locations of jurisdiction should be established in cooperation with the Referee and Stroke Judge so there is no overlapping of responsibility.

TWO (2) Scorers running the meets computer system and working ribbons.

8. All swimmers' names and times must appear on the score sheet. Relay teams may be designated by A, B, and C. Individual names need not be recorded for relays only.

9. Scoring and Ribbon Procedures:

In a three-timer format, the middle time is used in determining the swimmer's finish. If two times are identical, then that is the swimmer's official time. All other procedures for manual timers will be in accordance with the **USA Swimming** rulebook. In the event an automatic timing system is used, it shall be in accordance with league rules as adopted.

All individual swimming events are scored as follows: 1st 7 pts. 2nd 5 pts. 3rd 4 pts. 4th 3 pts. 5th 2 pts. 6th 1pt. All relay swimming events are scored as follows. 1st 10 pts. 2nd 6 pts. 3rd 2 pts.

10. Pool records to be acknowledged.

11. Ribbons are to be awarded based on the number of lanes in the pool. If a competitor is disqualified in a race, that competitor may not receive points or a ribbon.

In relays, the 8-and-under age group will receive first and second place ribbons. All other age groups receive ribbons for first place only.

12. All age groups are subject to the same criteria of disqualification effective day 1 of practice.

13. Warm ups--To ensure the safety of all swimmers, the following guidelines are to be adhered to at all warm-up sessions:

1. At least one coach should be on the deck supervising during warm ups.
2. Feet first entry only until 10 minutes prior to the end of warm-ups for sprinting purposes. At least one coach must be present on deck supervising the use of the starting blocks.
3. Swimmers should enter at one end of the pool only.
4. Swimmers must circle swim unless sprint lanes are open and supervised.
5. Host pool can determine if warm-ups can begin when diving is still taking place.
6. At dual meets, the home team will get the first 15 minute warm up period and visitors the second 15 minute period regardless of meet delay due to weather conditions, meet techniques problems or unexpected interruption which may postpone or delay normal start of the meet. All teams will get 15 min. warm ups.
7. At all other meets, the host team shall prepare a warm up schedule with two to three teams sharing pool space. Examples may include but are not limited to, Pentathlon meets, tri-meets, relay meets or championship meets.

14. Pool Depth--The host pool should establish the policy of whether diving will be allowed at the shallow ends for relays. The host pool must inform the visiting team within a reasonable amount of time prior to the meet in order that the swimmers can be prepared.

Section C--LEAGUE CHAMPIONSHIP SWIMMING

1. All teams compete in the league championships for swimming and diving. The date, which will be at the conclusion of the season, is to be determined by the league board at its August end of season meeting.
2. Each team is asked to supply officials for both sessions of the meet. It is expected that these officials have had previous meet experience in their positions.
3. Each team is allowed four swimming entries and two relay entries per event in an eight lane pool.
4. Scoring will be for eight places.

Individual event scoring:

1st--9 pts 2nd--7 pts 3rd--6 pts 4th--5 pts 5th--4 pts 6th--3 pts 7th--2 pts 8th--1 pt

Relay event scoring:

1st--18 pts 2nd--14 pts 3rd--12 pts 4th--10 pts 5th--8 pts 6th--6 pts 7th--4 pts 8th--2 pt

5. All medals will be awarded for first through eighth places in Individual and Relay events.
6. B Championships will be held for those swimmers identified by the coaches based on criteria provided by coaches discretion for swimmers with limited possibility of scoring at A Championships. Ribbons are to be given out for all swimmers at B Championships. ****A swimmer is not allowed to swim the same individual event in both the A and B championship meet.**
7. A traveling banner will be given to the top team for the highest point total (3 Banners total) a Diving Banner, and a Swimming Banner and then the Swim and Dive Combined Banner.
8. Electronic timing will be used in the championship meet. The manual time will be used only in the case of mechanical failure of the electronic system.
9. Coaches, who should have one representative sitting in the designated coaching area by the Starter, should be notified as soon as possible of a disqualification during the championship meet.
10. Positions of Referee, Head Timer, and Starter may be filled on a volunteer basis or by vote or appointment. Other club work assignments for championships are as follows: Seeding and programs, awards, meet results, official and worker assignments, scoreboard, master score and individual event score sheets, head scorer and scoring table, and set up and clean-up of physical facilities.
11. Nearby teams will warm up one hour prior to the start of the meet. Distant teams will warm up one-half hour prior to the start of the meet.
12. Each team is allowed four entries per individual event and two in relay events.
13. Substitution of swimmers in the league championships shall be due to illness, injury, or any other extenuating circumstances to be decided by a majority vote of the coaches at the scratch meeting prior to the championship meet.
14. An unofficial award presentation will take place at the conclusion of the swimming championships. This will allow all coaches the opportunity to check their results for errors. Any coach finding a discrepancy must first notify the League President and then notify the other coaches. Any corrections to the final results will be made by the League President and will be final.

Addendum 2
Tri-County B SWIMMING CHAMPIONSHIPS

Order of Events

Girls Boys

1 8 & Under Medley Relay 2
3 9-10 Medley Relay 4
5 11-12 Medley Relay 6
7 8 & Under 25 Freestyle 8
9 9-10 25 Freestyle 10
11 11-12 25 Freestyle 12
13 8 & Under 25 Breast 14
15 9-10 50 Freestyle 16
17 11-12 50 Freestyle 18
19 8 & Under 25 Butterfly 20
21 9-10 25 Butterfly 22
23 11-12 25 Butterfly 24
25 8 & Under 25 Backstroke 26
27 9-10 25 Backstroke 28
29 11-12 25 Backstroke 30
31 9-10 100 IM 32
33 11-12 100 IM 34
35 9-10 25 Breaststroke 36
37 11-12 25 Breaststroke 38
39 8 & Under 100 Free Relay 40
41 9-10 100 Free Relay 42
43 11-12 100 Free Relay 44

B Champs will not be scored. It will be done by circle seeding with each heat earning 1-8 ribbons. There will be no officials for DQ qualifications. It is up to the coaches to determine the ability of the swimmers. There are unlimited entries on all events. Warm ups will be at 5:30, and the meet will start at 6:15. Entries to be turned in prior to meet on a TM entry file by the timeline agreed upon by the host team.

B champs will require the following workers:

Host Team will provide Computer, Runner, Announcer, and Starter

Each Team will provide 4 Timers with stop watches and 1 Ribbon Writer

Each team is responsible for getting athletes to the event on time.

Addendum 3
COACHES' RESPONSIBILITIES AND CONDUCT

1. All coaches must make every effort to attend league meetings.
2. Coaches and representatives are responsible for informing their workers of league procedure.
3. In order to begin the meet on time, all coaches and team members should arrive promptly at the designated time.
4. Coaches should set a good example for their swimmers and parents with an attitude that is professional and sportsmanlike.
5. The home team coach should introduce the visiting team coach to the Meet Referee and Diving Referee.
6. Visiting teams and coaches are guests of the home team and should act accordingly, which includes cleaning up the team area following the competition.
7. Any questions or problems that arise should first be taken to the Meet Referee.

DIVING RULES AND REGULATIONS (DUAL AND CHAMPIONSHIPS)

Section D--LEAGUE DUAL DIVING RULES AND REGULATIONS UPDATED 5/1/24

1. eDive is to be used to run a dive meet, and must be updated annually by each team. Updates allow individual team programs to work with each other.

*eDive Naming rules: **YEARVISITOR@HOME (2024SM@TW)**

****Both teams must use the same name or the eDive program will not work.**

· **Team Affiliation Codes:**

- Celina CEL
- Coldwater CW
- New Bremen NB
- St. Henry SH
- St. Marys SM
- Tecumseh Woods TW
- Troy Dolphin TD

*Host Team will send out E-Dive templates for teams to use for meet.

2. Diving is first at league meets, followed by the swim meet. The home team will provide two judges, one being the referee, and the visiting team will provide one judge. Referee must be introduced to Coaches and judges prior to the start of the meet. Teams must provide their own scorecards and lawn chairs.

3. Current U.S.A. diving degrees of difficulty will be used. Only those dives listed in the current NCAA Swimming and Diving rule books will be allowed
<https://www.teamusa.org/usa-diving/resources/rulebook>

4. Contact with the away team should be made a few days before the meet by the home team. Make sure of times, Voluntary dive, and any other home team information. It is recommended to have entries submitted to the home team 24 hours prior to the meet...6:00 pm day before the meet.

5. Voluntary dives are as follows, and into will begin the week designated at the Spring Meeting:

- Week 1: Front
- Week 2: Back
- Week 3: 9 & over - Inward; 8 & under - Front Dive
- Week 4: 13 & over - Reverse 12 & under - Back
- Week 5: 11 & over - Twist; 10 & Under - Front

*Repeat order as needed.

****If a meet is rescheduled during a later week, please use the voluntary dive for the week it is rescheduled.**

*****11 & over may choose their Voluntary dive from the assigned category. Max DD 1.8.**

******Jumps 100, 200, 5100, or 5200 may be performed thru week 2 by 8 & Under only, as exhibition entries, and will receive a max score of 3.**

6. Visiting team is encouraged to bring paper copies of entries in case of technical issues. Home team should print all sheets after warm-ups. Dives can be changed prior to the start of the meet. Once the meet begins dives cannot be changed, only the position. If position is changed, then the lower degree of difficulty is to be used. These changes can be made by the team's coach or diver and should be kept to a minimum.
7. Home team is asked to start warmups as soon as possible and to start the meet promptly. Coaches should have divers ready to step on the board immediately upon the completion of the previous diver.
8. Diving Requirements: (Girls proceed Boys in each age group.)

8 & Under	9-10	11-12	13-14	15 & Over
<u>Weeks 1 & 2</u> 1 Voluntary 1 Optional	<u>Weeks 1 & 2</u> 1 Voluntary 2 Optional	<u>Weeks 1 & 2</u> 1 Voluntary 3 Optional	<u>Weeks 1 & 2</u> 1 Voluntary 4 Optional	<u>Full Season</u> 1 Voluntary 5 Optional
<u>Beginning Week 3</u> 1 Voluntary 2 Optional	<u>Beginning Week 3</u> 1 Voluntary 3 Optional	<u>Beginning Week 3</u> 1 Voluntary 4 Optional	<u>Beginning Week 3</u> 1 Voluntary 5 Optional	

*No more than 2 dives per category may be performed, including voluntary dive.

9. The Voluntary dive must be listed first and performed by each diver. It is up to the referee to determine if the diver made an honest attempt to complete the dive. **Two failed dives will lead to disqualification of the diver from the competition.**
10. Changes in age group order and/or combining of groups must be discussed between coaches prior to the start of the meet.
11. Scoring:
 - 1st Place: 5 points
 - 2nd Place: 3 points
 - 3rd Place: 1 point
12. Ribbons are given to the top finishers, same as those given out to the swimmers (Swim Ribbons 1-8, then Dive Ribbons 1-8), based on who actually finish 1 through 4, etc, even if three are from the same team.
13. Results should be included in the overall meet score (swim and dive combined). Results should also be uploaded to Cleanentries.com.

Section E--LEAGUE CHAMPIONSHIP DIVE

1. Diving Championships will be held on Saturday, one week prior to swimming Championships. 15-Over will start the competition and go in reverse order through the 8 & under girls.
2. Each team may enter up to three divers per age group.
3. Each team must supply one judge, scorecard and chair for the entire day. Referee is not to be a scoring judge. The Assistant Referee may be a judge and will be provided by a different team each year. (See #12) Each team will take its turn sitting out. Host team will set up a judging rotation. Judges should be age 18, not competing, knowledgeable and have judging experience out of fairness to the divers. Coaches should judge only if absolutely necessary.
4. There will be 5 judges' scores, with the high and low scores being thrown out.
5. The scoring table will consist of 2 computers, 1 announcer, and 1 manual scorer. These workers will be arranged by the host team. Volunteers will be provided by each team in the League, as requested by the Host Team, prior to the day of Championships
6. Up to one hour open warm up may be provided prior to the meet. Following open warm ups, each age group will warm up prior to their competition. Warm up times will vary as each diver is limited to 1 warmup 'entry' plus the number of dives required for his/her age group. A warm-up start time should be set up for the 15 and over, with the meet starting as close to 8 am as possible. Host team will set up an estimated diving schedule, however the meet will not be delayed if divers are not present when their age group is to begin. Be there as early as possible.
7. Diving Requirements: Voluntary dives are defined as follows:

10 and Under	11 and Over
	*Will choose voluntary dives from different categories, Max DD 1.8
101 Front Dive 201 Back Dive 301 Reverse Dive 401 Inward Dive 5111 Fwd ½ Twist	Front Back Reverse Inward Twist

8 & Under	9-10	11-12	13-14	15 & Over
1 Voluntary 2 Optional	1 Voluntary 3 Optional *3 Groups Represented	1 Voluntary 3 Optional Cut to 10 1 Voluntary 1 Optional *4 Groups Represented	1 Voluntary 3 Optional Cut to 10 1 Voluntary 2 Optional *4 Groups Represented	1 Voluntary 3 Optional Cut to 10 1 Voluntary 2 Optional *5 Groups Represented

*No more than 2 dives per category may be performed, including voluntary dive.

8. Divers must attempt all dives to remain in the competition. Jumps may not be entered/performed as dives. Referee and the Assistant Referee must agree in the case of a failed dive.
9. Dives must be emailed to the host team per eDive by 12 noon the Thursday before Championships. Dive changes the day of champs may only be done by team coach and should be kept to a minimum. These changes must be made prior to the start of the previous age group.
10. During competition dives may not be changed, only the position with the lower DD being used. 10 and under may have their coach request the position be changed, while 11 and up Divers must request the change for themselves.
11. A diver may ask the announcer to repeat the dive.
12. Computer Operator, Referee and Assistant Referee assignments are as follows:
 - A. Computer Operator: Hired and Paid for by League @ Rate of \$75.
 - B. Meet Referee: Hired and Paid for by League @ Rate of \$100 certified, \$75 non certified
 - C. Assistant Referee: See Schedule Below
 - 2024 St. Henry
 - 2025 Troy
 - 2026 Celina
 - 2027 St. Marys
 - 2028 Coldwater
 - 2029 Tecumseh Woods
 - 2030 New Bremen
13. Scoring will be for 8 places:
 - 1st 9 pts
 - 2nd 7 pts
 - 3rd 6 pts
 - 4th 5 pts
 - 5th 4 pts
 - 6th 3 pts
 - 7th 2 pts
 - 8th 1 pt
14. Medals will be awarded 1st through 8th places.
15. A traveling Championship Banner will be awarded to the team finishing first. Diving points will be added to the swimming Championship results to determine the overall League Champion for the year. Final Results will be uploaded to Cleanentries.com.